



## THE MUNICIPAL COURT OF ATLANTA COMMUNITY COURT DIVISION

150 GARNETT STREET, SW • ATLANTA, GEORGIA 30303 404.588.5900 • FAX 404.588.5995

Deborah S. Greene Chief Judge Teens Learning Control Program

#### Frequently Asked Questions (FAQ's)

#### 1. When will all of my requirements have to be completed by?

All requirements are expected to be successfully completed and submitted to the TLC office one week before your compliance hearing.

#### 2. What is a Compliance Hearing?

A Compliance Hearing is a court hearing on a particular date where the Judge looks over your progress throughout the program and confirms your completion or non-completion with the program.

#### 3. Where is the Compliance Hearing held?

All Compliance Hearings are held at The Municipal Court of Atlanta, 150 Garnett St, SW Atlanta, GA 30303. **Hearings will be in court room 3B at 10 am, unless otherwise noted.** \*\*If you have received a date other a Tuesday or Thursday please inform TLC staff\*\*

#### 4. What time should I report to court?

You should report to court by 9:30 am on your Compliance Hearing date. However, if you have not submitted your documents for compliance by the document due date, you <u>MUST</u> to be in court at 9 am and as a penalty, your case will be called last.

#### 5. What happens during a Compliance Hearing?

The case is presented before the Judge by a TLC Coordinator to confirm or deny your completion with the program requirements. The Judge will determine a sentence based what was negotiated at the time of your initial hearing as well as the status of your completion at that time.

#### 6. Who do I contact to set up community service?

There is no one you need to contact or speak with regarding the set up of community service. You must simply show up at the assigned time and location.

\*\*Please utilize the email option if you have not gotten a response to any messages left on the TLC staff telephone numbers\*\*





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#### 7. Where do I go to complete community service?

Community Service meets Monday – Friday promptly at 8:30 am on the 1<sup>st</sup> floor of The Municipal Court of Atlanta. To complete community service on Saturday's you may call 404-588-2252 on the Thursday before each Saturday to get instructions on performing community service for that weekend. \*\*Please note: This is only a voice recording-no one will answer\*\*

#### 8. What do I do if I miss a class or video showing:

Contact the TLC staff immediately. If there is a class or video showing before the compliance hearing, you will be rescheduled, if space is available. If there is no space before the compliance date, you must be able to show a legitimate reason for not attending the original class and video showing that was assigned.

### 9. What happens if I do not complete the program by the Compliance Hearing date?

Generally your Compliance Hearing will not change and your case will go before the Judge on the said date. There may be extenuating circumstances (i.e., a class final, SAT exam, etc.) that may require an extended date. For such cases documentation must be provided to the TLC staff to substantiate a reasonable reset date.

### 10. Are all the requirements mandatory?

Yes, all requirements are court mandated and should be completed within the given time frame.

## 11. How do I contact the program?

The TLC program and staff are accessible Monday-Friday from 9-5 pm via telephone or in person by appointment ONLY!

If you have access to the internet you may contact the staff at:

Shavon Chambers- TLC Program Coordinator <a href="mailto:schambers@atlantaga.gov">schambers@atlantaga.gov</a> or 404-588-5905 Nancelyn Hayes- TLC Coordinator <a href="mailto:nhayes@atlantaga.gov">nhayes@atlantaga.gov</a> or 404-588-5904 Office Fax: 404-588-5995

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